

Town of Whitman

CASE NO. _____

APPLICATION TO THE ZONING BOARD OF APPEALS

*FILE PLANS WITH THIS APPLICATION
Must be filed in triplicate and signed*

DATE: _____

To the Members of the Board of Appeals,

The undersigned hereby applies for a hearing in accordance with the Town of Whitman Zoning by-laws:

Location of Property _____

Plan _____ Block _____ Lot _____

Type of District _____

Type of Structure (Existing or Proposed) _____

Owner's Name _____ Telephone No. _____

Owner's Address _____ Email _____

When did you acquire this Property? _____

Has Application been filed with Town Clerk? _____

Has any previous appeal been made? _____

Sections of By-Law of which relief is requested: _____

Reason for asking Relief: _____

Signature of Applicant _____
Plan to be submitted with application drawn to scale

BOARD'S DECISION

Application submitted to Board _____

Hearing date _____

Received by Building Inspector _____

Decision of Board _____

TOWN OF WHITMAN

BOARD OF APPEALS – FEE SCHEDULE

BUILDING INSPECTOR MUST REVIEW ALL PLANS BEFORE BEING SUBMITTED TO THE TOWN CLERK’S OFFICE.

ALL APPLICATIONS MUST BE SUBMITTED BY THE APPLICANT OR THEIR LEGAL REPRESENTATIVE.

MAKE CHECK OUT TO THE TOWN OF WHITMAN – NO CASH

<u>TYPE OF APPEAL</u>	<u>FEE</u>
SITE PLAN APPROVAL	\$150.00
SITE PLAN APPROVAL & SPECIAL PERMIT	\$200.00
SITE PLAN APPROVAL & VARIANCE	\$200.00
VARIANCE AND/OR SPECIAL PERMIT	\$100.00
COMPREHENSIVE PERMIT (CH.40B)	\$1000.00 + \$50.00 FOR EVERY UNIT OVER 50

THREE (3) COPIES OF THE APPLICATION ARE TO BE SUBMITTED

SITE PLANS:

SUBMIT ONE (1) ORIGINAL AND TEN (10) COPIES - (TOTAL OF 11) OF PLANS BEARING THE STAMP OF A REGISTERED LAND SURVEYOR OR A CIVIL ENGINEER IN THE COMMONWEALTH OF MA

VARIANCE AND/OR SPECIAL PERMIT

SUBMIT EIGHT (8) COPIES OF PLOT PLAN BEARING THE STAMP OF A REGISTERED LAND SURVEYOR OR A CIVIL ENGINEER IN THE COMM.OF MA

COMPREHENSIVE PERMIT (CH.40B)

SUBMIT TWENTY ONE (21) COPIES OF THE PLANS (SAME AS ABOVE)

**FOR ALL OF THE ABOVE:
MAKE OUT A SEPARATE CHECK PAYABLE TO:
“WHITMAN HANSON EXPRESS” FOR **\$84.00****

Submit all documents to the Town Clerk’s Office

Effective 1/01/16

Procedure after an appeal/petition has been granted

1. The secretary for the Board of Appeals has 14 calendar days from the date of the hearing to file the decision with the Town Clerk's office.
2. The applicant must wait 20 calendar days from the date the decision has been filed with the Town Clerk. A letter will be mailed to the applicant detailing when the decision was filed.
3. On the 21st day the applicant must go to the Town Clerk's office (Town Hall main floor) to get a **letter of certification and the original Notice of Variance.**
4. The original Notice of Variance and letter of certification should be filed with the Registry of Deeds prior to applying for a permit with the Building Department.
5. The Registry of Deeds will give the applicant a receipt and stamp the letter of certification from the Town Clerk. The receipt and stamped letter of certification must be shown to the Building Inspector prior to the issuance of a building permit.

Plymouth County Registry of Deeds
50 Obery Street
Plymouth, MA 02360
(508)830-9200

Brockton Satellite office
155 West Elm St.
Brockton, MA
(508) 588-0240

Rockland Satellite Office
920 Hingham St.
Rockland, MA
(781)792-2800

www.plymouthdeeds.org